



## **INVITATION TO BID (ITB)**

**FOR**

**SUPPLY AND INSTALLATION OF 145 NEW SOLAR STREET LIGHTS IN BANDIRADLEY, DOCOLEY AND DHABAD, GALMUDUG STATE OF SOMALIA.**

**TENDER REFERENCE NO: ITB-CPD/JPI/1/2026**

**TENDER PROCEDURE: NATION OPEN TENDER**

## 1. INVITATION TO BID

Dear Sir/Madam:

Centre for Peace and Democracy (CPD) is a national non-governmental and non-profit organization that works in South Central Somalia with the vision of a poverty-free and sustainably developed Africa. CPD's scope of work spans humanitarian, development, peace building, and governance spectrum.

The Joint Peace initiative project dubbed SSF III Is funded by Somalia Stability Fund (SSF) and CARE as the consortium lead with Centre for Peace and Democracy (CPD) and Puntland Youth and Social Development Association (PSA) as the implementing partners in Galmudug and Puntland respectively. The broader aim of SSF III is to support inclusive political agreements, address grievances, promote democratic processes, strengthen local governance, and enhance accountability between citizens and the state.

The project is premised on the belief that working collaboratively with Somali authorities, civil society, and international partners is crucial for the success of the project. The project target area is the border between Puntland and Galmudug states which has witnessed a long-standing inter-communal and inter-state conflict in Somalia but is now seeing an unprecedented level of ceasefire and cross-border cooperation for some years. The project will be implemented through a community-driven and inclusive approach, ensuring the active participation of local communities and stakeholders.

Part of the activities included in the project is the facilitation of community priorities development sessions within community structures and local administrations, to translate anticipatory plans into climate adaptation initiatives by establishing co-funding mechanism at community level. The top community priorities identified were the installation of new solar streetlight in three critical conflict zones through a community-driven and inclusive approach, this infrastructure initiative is a key security and stabilization component of the Joint Peace Initiative. By bringing visible security to these strategic areas, the streetlight installation directly supports the broader mission of the to capitalizes on recent, unprecedented cross-border cooperation and ceasefires, while working collaboratively with local authorities and civil society.

The Centre for Peace and Democracy (CPD) invites all qualified Contractors to submit proposals for the provision of the following:

TENDER REF NO:	ITEM DESCRIPTION
ITB-CPD/JPI/1/2026	Supply and installation of 145 new Solar Street lights in Bandiradley, Docoley and Dhabad towns, Galmudug State of Somalia.

1. All Qualified and interested bidders/firms are hereby invited to download the complete set of bid documents from the links provided in the advertisement website, the documents will be available online from **21<sup>st</sup>, May 2026, at 9:00 AM.**
2. Bids must be delivered through official mail ([procurement@cpd-africa.org](mailto:procurement@cpd-africa.org)) The email subject should indicate the tender **reference NO and Tende Name**. The deadline for submitting bids is **11:59 PM, 8<sup>th</sup> June 2026**. Late bids will be rejected.

We look forward to receiving a tender from you and thank you for your interest in participating in our tender process.

Yours faithfully,  
Procurement Department.

## **2. TENDER INSTRUCTION**

### **2.1. Cost of Bidding**

The Bidder shall be responsible for all costs associated with the preparation and submission of its bid, and CPD hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

### **2.2. Language of Bid**

The Bid, as well as all correspondence and documents relating to the Bid exchange by the bidder and the CPD, shall be written in the English language, provided that any printed literature furnished by the Bidder may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the Bid, the English translation shall govern. Copies of official documents such as business registration, tax documents, bank guaranty can be provided in their issuance language.

### **2.3. The Bidding Documents**

The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents prepared for the selection of qualified suppliers. Failure to furnish all information required as per the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in bid rejection.

- ANNEX A: Vendor information form
- ANNEX B: Financial Bid (BOQ, Specification and Design
- ANNEX C: Supplier Code of Conduct

### **2.4. Clarification of Documents**

A prospective Bidder requiring any clarification of the Bidding document may notify in writing at [procurement@cpd-africa.org](mailto:procurement@cpd-africa.org). The CPD will respond in writing to any request for clarification before the deadline for clarification of Bid documents. The CPD shall forward copies of its response to all Bidders who have acquired the Bidding Document, including a description of the inquiry but without identifying its source.

### **2.5. Timetable for Provision**

The Contracting Authority reserves the right to alter the dates and time in the following timetable, in which case all tenderers will be informed, and a new timetable will be provided.

<b>Item</b>	<b>Date</b>	<b>Time</b>
Tender Publication	21/05/2026	09:00 AM
Closing date for clarification	08/06/2026	02:00 PM
Closing date & time for receipt of tenders	08/06/2026	11:59 PM
Tender opening session and Evaluation	09/06/2026	10:30 AM
Notification of award to the successful tenderer	10/06/2026	10:00 AM
Signature of the contract	10/06/2026	1:30 PM

\*All times are in the local time of East Africa.

## **2.6. Bid Prices.**

The Bidder shall indicate the Price Schedule, the unit prices, and the total bid price of the items per contract. Items for which no rate or price is entered by the Bidder will be as not quoted and quantity in each category of items cannot be reduced. Bidder prices must be shown as both inclusive of and exclusive of any Value Added Tax chargeable or any similar tax (if applicable).

## **2.7. Bid Currencies**

All financial rates and amounts entered in the Bid Form and Price Schedule and used in documents, correspondence, or operations pertaining to this tender shall be expressed in (United States Dollars (USD))

## **2.8. Eligible Bidders**

This Invitation for Tenders is open to all tenderers eligible as described in the Invitation to Tender. Successful tenderers shall complete the supply of goods/Services/Works by the intended completion date specified in the Schedule of Requirements. The procuring entity's employees, committee members, board members, and their relatives (spouses and children) are not eligible to participate in the tender.

Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or has been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation for tenders. Tenderers shall not be under a declaration of ineligibility for corrupt and fraudulent practices.

## **2.9. Period of Validity of Bids**

Bids shall remain valid for 90 calendar days after the date of the bid submission deadline as prescribed by CPD. A bid valid for a shorter period May be rejected as non-responsive. In exceptional circumstances, before the expiration of the bid validity period, the CPD may request Bidders in writing to extend the period of validity of their bids. A Bidder must confirm in writing his acceptance of the extension.

## **29. Modification and Withdrawal of Bids**

At any time before the deadline for submission of bids, the CPD may amend or cancel the Bidding Document by informing the bidders in writing and giving prospective Bidders reasonable time in which to take an amendment or cancellation into account in preparing their bids, the CPD can, at his discretion, extend the deadline for the submission of bids. No Bid may be modified after the deadline for submission of bids.

### 3. BID OPENING AND EVALUATION CRITERIA

#### 3.1. Preliminary Examination

The CPD will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether bids are generally in order.

#### 3.2. Mandatory Requirements

Requirements which bidders **must** meet to progress to the next round of evaluation. If a bidder does not meet any of the Mandatory requirements, they will be excluded from the tender process immediately. These criteria are scored as 'Pass' / 'Fail'.

#	REQUIRED DOCUMENTS	Pass' / 'Fail'.
1.	Valid Company Registration or Business Licenses from Galmudug State or Federal Government of Somalia	
2.	Tax Clearance/Compliance Certificate from Galmudug State or Federal Government of Somalia	

**NB:** Failure to Submit any Mandatory Documents (Legal Documents) will lead to disqualification of your bid

#### 3.3 Technical Evaluation (70 Marks)

Criteria used to evaluate the bidders are the bidder's skill, experience, Legal and financial ability about the requirements. Bids will be evaluated against the same as below and the Minimum Threshold to proceed to the financial evaluation is 35 Marks

#	Section	Procurement requirements	Marks required
1	Personnel	CVs of Engineers and other technical staff with necessary and relevant field experiences	10
2	Proof of Relevant Experience – Contracts relevant to solar streetlights from NGOs/UN Between 2022 – to Date.		20
	a)	3 or more relevant to Solar Street lighting -20 marks	
	b)	2 Contracts relevant to Solar Street lighting, -10 Marks	
	C)	Less than 2 Contracts or not relevant to Solar Street lighting, -No Max	
3	Site Visit / Material Verification	Physical verification of company office/store to confirm availability of the relevant solar street light materials as per BOQ shared, proofing readiness to commence the assignment	15
4	Company Profile	Company Profile with detailed physically verifiable contact address including email address, phone number of Manager/Owner Passports or ID Card	5
5	Period of completion	Tentative Detailed Workplan with Timeline of task completion.	10
6	Financial Capacity	Bidders to provide Bank Account Statements for the past 12 Months (From May 2025 to May 2026) Bank Accounts should have Good Balance	10
<b>TOTAL</b>			70

#### 3.4 Financial Evaluation (30 marks)

S/n	Financial Evaluation	Rank
1	<p>The lowest acceptable financial evaluation passed from Mandatory and Technical criteria will be awarded the maximum financial criteria score of 30 marks. The commercial criteria score for all other bidders will be calculated using the formula below.</p> $\frac{100\% \times \text{Lowest bid value}}{\text{Current value bid}} \times 0.30$	1,2,3,4,.....

### **2.5. *Contacting the Purchaser***

No Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded, or the selected qualified supplier is announced.

### **3.6 VETTING**

Before a bidder supplies any goods/services, they must first be vetted and cleared to work with the CPD. This involves checking bidders and key personnel against Global Watch Lists, Enhanced Due Diligence Lists, and Politically Exposed Persons Lists.

The vetting of bidders will be completed after the award decision has been made. If any information provided by the Bidder throughout the tender process is proved to be incorrect during the vetting process (or at any other point), CPD may reverse its award decision.

### **3.7. *Notification and Contract award.***

Before the expiration of the period of bid validity, the CPD shall notify the only successful bidder in writing or where necessary by telephone that his or her bid has been accepted and selected for Service Agreement for the specific services. At this stage, CPD may also choose to negotiate with the selected bidder to finalize the offer.

The Purchaser shall award the Contract to the notified successful Bidder(s) whose bid has been determined to be substantially responsive and has been determined to be the best-evaluated bid considering price and performance factors, provided further that the Bidder is determined to be qualified to enter into an Agreement and perform its obligations satisfactorily.

### **3.8. *Inspection***

The CPD shall have the right to inspect the goods to confirm their conformity to the specifications. The inspection will be conducted by the assigned staff of the Purchaser or a reputed relevant consultant selected by the Purchaser.

In the future business relation, should any inspected goods fail to conform to the specification, the Purchaser may reject them, and the Bidder shall replace the rejected goods without extension of time except at the Purchaser's sole discretion.

### ***Disclaimer***

The Purchaser reserves the right to alter the dates of the timetable.

The Purchaser does not bind itself to accept the lowest or any proposal.